

# Licensing Act 2003 Club Premises Certificate



Regulatory Services  
Licensing Unit  
Hub 1, 3rd Floor  
PO Box 64529  
London, SE1P 5LX

Club premises certificate number

878625

## Club details

<b>Name of club in whose name this certificate is granted and relevant postal address of club.</b>	
SET Social	
<b>Address</b> 55 Nigel Road	
<b>Post town</b> London	<b>Post code</b> SE15 4NP
<b>Telephone number</b>	

<b>If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description</b>	
<b>Post town</b>	<b>Post code</b>
<b>Telephone number</b>	

<b>Qualifying club activities authorised by the certificate</b>
Plays - Indoors Films - Indoors Recorded Music - Indoors Performance of Dance - Indoors Supply of alcohol to a member of a club - On Premises

<b>The times the certificate authorises the carrying out of qualifying club activities.</b> For non standard timings see Annex 2
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**Plays - Indoors**

Monday	12:00 - 23:00
Tuesday	12:00 - 23:00
Wednesday	12:00 - 23:00
Thursday	12:00 - 23:00
Friday	12:00 - 23:00
Saturday	12:00 - 23:00
Sunday	12:00 - 23:00

**Films - Indoors**

Monday	12:00 - 23:00
Tuesday	12:00 - 23:00
Wednesday	12:00 - 23:00
Thursday	12:00 - 23:00
Friday	12:00 - 23:00
Saturday	12:00 - 23:00
Sunday	12:00 - 23:00

**Recorded Music - Indoors**

Monday	12:00 - 23:00
Tuesday	12:00 - 23:00
Wednesday	12:00 - 23:00
Thursday	12:00 - 23:00
Friday	12:00 - 01:00
Saturday	12:00 - 01:00
Sunday	12:00 - 23:00

**Performance of Dance - Indoors**

Monday	12:00 - 23:00
Tuesday	12:00 - 23:00
Wednesday	12:00 - 23:00
Thursday	12:00 - 23:00
Friday	12:00 - 23:00
Saturday	12:00 - 23:00
Sunday	12:00 - 23:00

**Supply of alcohol to a member of a club - On Premises**

Monday	12:00 - 23:00
Tuesday	12:00 - 23:00
Wednesday	12:00 - 23:00
Thursday	12:00 - 23:00
Friday	12:00 - 01:00
Saturday	12:00 - 01:00
Sunday	12:00 - 23:00

**The opening hours of the club**

Monday	12:00 - 23:00
Tuesday	12:00 - 23:00
Wednesday	12:00 - 23:00
Thursday	12:00 - 23:00
Friday	12:00 - 01:00
Saturday	12:00 - 01:00
Sunday	12:00 - 23:00

Where the certificate authorises supplies of alcohol whether these are on and/ or off supplies  
On supplies

Certificate Issue date: 15 December 2022



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**Annex 1 - Mandatory conditions**

## **Annex 2 - Conditions consistent with the Club operating Schedule**

**4AA** That a challenge 25 scheme shall be maintained requiring that staff selling or delivering alcohol request that any customer who looks under 25 years old, and who is attempting to purchase or take receipt of alcohol, provides valid photographic identification proving that the customer is at least 18 years old. Valid photographic identification is composed of a photo driving licence, passport, UK armed services photo ID card, any Proof of Age Standards Scheme (PASS) accredited card (such as the Proof of Age London (PAL) card) or any age verification card accredited by the Secretary of State.

**4AB** All staff involved in the sale of alcohol shall be trained in the age check 'Challenge 25' policy. A record of their training, including the dates that each member of staff is trained, shall be available for inspection at the premises on request by the Council's authorised officers or the Police.

**4AC** That clearly legible signs shall be prominently displayed where they can easily be seen and read by customers stating to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the acceptable forms of proof of age are. Such signage shall be displayed at all entrances, points of sale and in all areas where alcohol is displayed for sale. The signage shall be kept free from obstructions at all times.

**4AI** That a register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the challenge 25 policy. The register shall be clearly and legibly marked on the front cover as a register of refused alcohol sales, with the address of the premises and the name of the licence holder. The register shall be used to record details of all refused sales of alcohol. The register shall be kept / be accessible at the premises at all times. The register shall be made immediately available for inspection at the premises to council or police officers on request.

**288** That a digital CCTV system shall be installed at the premises, shall be maintained in full working order and shall be continually recording at all times that the premises are in use. The CCTV system must be capable of capturing a clear facial image of every person who enters the premises.

**289** That all CCTV footage shall be kept for a period of thirty one (31) days and shall be made immediately available to responsible authority officers on request.

**340** That a member of staff shall be on duty at all times that the premises are in use, who is trained in the use of the CCTV system and who is able to view, and download to a removable storage device, CCTV footage at the immediate request of responsible authority officers.

**341** That the premises shall only be attended by credentialed members of SET Centre CIO who provide membership card & matching ID on entrance to the premises. This will be guaranteed by virtue of an electronic access control system, allowing only those with membership credentials (ID) to open the perimeter gate, as well as staff / security checks on entrance to the club.

**293** That all staff shall be trained in their responsibilities under the Licensing Act 2003, the promotion of the licensing objectives and the terms, the conditions of this club premises certificate, the club rules and any operational policies, procedures and risk assessments in place at the premises. Records pertaining to such training ('the staff training logs') shall be kept at the premises, shall be updated every 6 months and shall be made immediately available to responsible authority officers on request. The training logs shall include the

trainee's name (in block capitals), the trainer's name (in block capitals), the signature of the trainee, the signature of the trainer, the date(s) of training and a declaration that the training has been received and understood by the trainee.

**342** That club members can attend the premises with a maximum of two (2) non-member guests who must sign in on entry to the premises.

**343** That a comprehensive noise management plan (NMP) shall be undertaken. The NMP shall be kept at / be accessible at the premises and made available to officers of the council and / or police immediately on request. The NMP shall be reviewed at least annually, or when any substantive alterations are made to the premises, and the result of the review shall be recorded in the NMP. The review shall be dated and signed off by a member of management staff. All relevant staff employed at the premises shall be trained in the latest version of the NMP. Details of such training, including the printed name(s) of the trainee(s) and the date(s) that the training was given, shall be recorded in the staff training logs at the premises. The NMP shall be made immediately available to responsible authority officers on request.

**344** That a zero tolerance policy to illegal drug use will be implemented and maintained at the premises. All staff shall be trained in respect of the premises' drug policy. Details of such training, including the printed name(s) of the trainee(s) and the date(s) that the training was given, shall be recorded in the staff training logs at the premises. The NMP shall be made immediately available to responsible authority officers on request.

**345** That clearly legible signage shall be prominently displayed where it can easily be seen and read by customers in the premises main floor areas and toilets advising to the effect that the taking of illegal drugs will not be tolerated at the premises. These notices shall be kept free from obstructions at all times.

**346** That a dispersal policy to assist with patrons leaving the premises in an orderly and safe manner shall be devised and maintained regarding the premises. A copy of the dispersal policy shall be accessible at the premises at all times that the premises are in operation. The policy should include (but not necessarily be limited to) the following:

- Details as to how customer / staff egress at the premises shall be managed to minimise causing nuisance.
- Details of public transport in the vicinity and how customers will be advised in respect of it.
- Details of the management of taxis to and from the premises.
- Details of the management of any 'winding down' period at the premises.
- Details of the use of security and stewarding in respect of managing customer dispersal from the premises.
- Details of any cloakroom facility at the premises and how it is managed.
- Details of road safety in respect of customers leaving the premises.
- Details of the management of ejections from the premises.
- Details of how refuse / waste in the local vicinity arising through the operation of the premises will be cleared up (e.g. flyer clean up, post event clean up). All relevant staff employed at the premises shall be trained in the latest version of the dispersal policy. Details of such training, including the printed name(s) of the trainee(s) and the date(s) that the training was given, shall be recorded in the staff training logs at the premises. The dispersal policy shall be made immediately available to responsible authority officers on

request.

**347** That a waste glass and litter collection policy shall be devised and maintained regarding the premises. All relevant staff employed at the premises shall be trained in the latest version of the waste glass and litter collection policy. Details of such training, including the printed name(s) of the trainee(s) and the date(s) that the training was given, shall be recorded in the staff training logs at the premises. The policy shall be made immediately available to responsible authority officers on request.

**348** That a lost and found policy shall be devised and maintained regarding the premises. All relevant staff employed at the premises shall be trained in the latest version of the lost and found policy. Details of such training, including the printed name(s) of the trainee(s) and the date(s) that the training was given, shall be recorded in the staff training logs at the premises. The policy shall be made immediately available to responsible authority officers on request.

**349** That an incident log shall be kept at the premises to record details of any of the following occurrences at the premises:

- i. Instances of anti-social or disorderly behavior
- ii. Calls to the police
- iii. Any complaints received
- iv. Ejections of people from the premises
- v. Visits to the premises by the local authority or emergency services
- vi. Any malfunction in respect of the CCTV system
- vii. All crimes reported
- viii. Any other relevant incidents

The incident log shall record the time, date, location in the premises and description of each incident, the printed and, if possible, signed name of the person reporting the incident and any action taken in respect of the incident. The incident log shall be available / be accessible at the premises at all times that the premises are in use, and shall be made immediately available to responsible authority officers on request. All relevant staff employed at the premises shall be trained in the use of the incident log. Details of such training, including the printed name(s) of the trainee(s) and the date(s) that the training was given, shall be recorded in the staff training logs at the premises.

**350** That clearly legible signage shall be prominently displayed at the entrance to the premises and where it can easily be seen and read by customers stating the club policy & rules such signage shall be kept free from obstructions at all times.

**351** That external lighting shall be installed, maintained in full working order and be in use at all times the premises are in operation such that visibility allows staff to easily and safely use and navigate the external access and egress to and from the premises at all times and to act as a crime deterrent. Such lighting shall be installed so that it does not cause nuisance to any nearby residences.

**307** That the maximum number of people permitted on the premises at any one time (the 'accommodation limit') is 100 people (excluding staff). The accommodation limit shall be known by all staff and shall not be exceeded at any time.

**352** That Information on public transport and taxi services will be provided on request from door staff and bar staff. Clearly legible signage will be prominently displayed at the premises stating to the effect that this service is offered. A safe place will be offered for attendees to wait for taxis.

**353** That a minimum of one (1) SIA registered door supervisors will be employed at the premises at all times after 21:00 hours. They will be employed to control entry to the premises, to deal with any searching / scanning of customers, to deal with any anti-social or disorderly behaviour at the premises, to de-escalate confrontations, to assist with emergency escape from the premises, to deal with the ejection of people from the premises, to assist management in liaising with the police regarding instances of crime and to assist with ensuring that the premises' dispersal policy is adhered to. When deployed, they shall remain at the premises at least until close and all patrons have vacated the premises. The door supervisors shall be easily identifiable.

**354** That clearly legible signage shall be prominently displayed throughout the premises where it can easily be seen and read by customers stating to the effect that the premises operate a zero tolerance to discrimination or harassment signs and that anyone displaying violent or aggressive tendencies will be evicted from the premises. Such signage shall be kept free from obstructions at all times.

**355** That 'Chelsea Hooks' or similar shall be provided throughout the public areas of the premises.

**356** That appropriate first aid equipment / materials shall be kept at the premises in a minimum of 2 dedicated boxes. The first aid boxes shall be kept easily accessible and unobstructed at all times. All staff shall be made aware of where the first aid boxes are located.

**357** That illuminated emergency escape route and emergency exit signage that can remain illuminate independent of the mains power supply ('emergency lighting') shall be installed at the premises, be maintained in full working order, be operational at all times that the premises are in use and shall be maintained free from obstruction at all times.

**358** That any spills of liquid onto the floor at the premises' shall be cleared away as soon as possible on a continuous basis whilst the premises are in use. Any wet floors will be clearly demarcated to prevent slips being caused by the wet floors.

**359** That broken or waste glass / earthenware shall be cleared away as soon as possible on a continuous basis whilst the premises are in use.

**360** That customers will not be permitted to bring any drinks into the premises, nor take any drinks bought at the premises outside of the premises, at any time.

**361** That a sound limiting device (or similar equipment) shall be installed at the premises, be maintained in full working order and be in use at all times that the premises are in operation under this licence. All amplification equipment, entertainment devices and amplified instruments used in the provision of licensable activities at the premises shall be routed through the sound limiting device (or similar equipment), which shall be calibrated so that the sound level of amplified sound at the premises does not cause a statutory or public nuisance. Only management staff shall have access to the sound limiting device (or similar equipment) and shall be able to demonstrate that it is in use at the immediate request of responsible authority officers.



**362** That only management staff shall have access to any amplification equipment at the premises, and only management staff shall be permitted to change any control settings on said equipment.

**363** That prior to the premises opening to customers on each day, the premises will be inspected to ensure that there are no health & safety risks to the public.

**364** That staff shall regularly monitor the premises' toilets to ensure that they are in a clean and sanitary condition, that no prohibited and / or illegal activities are taking place in the toilets and to check customer safety.

**304** That clearly legible signage stating a dedicated contact telephone number for the premises shall be prominently displayed where it can easily be seen read by passers-by. The signage shall state to the effect that the phone number shown can be used to contact the premises in respect of any complaints regarding the operation of the premises. Such signage shall be kept free from obstructions at all times.

**158** That clearly legible signage shall be prominently displayed where it can easily be seen and read by customers requesting to the effect that customers leave the premises and locale in a quiet and orderly manner with respect to local residents. Such signage shall be kept free from obstructions at all times.

**316** That external waste, recycling or waste glass / bottle handling shall only take place between 08:00 hours and 18:00 hours. At all other times waste, recycling or waste glass / bottles shall be kept on the premises until they are due to be collected.

**365** That any litter caused by the operation of the premises shall be cleared away from the immediate vicinity of the premises periodically throughout operating hours, and at the end of trade, on each day that the premises are in operation.

**366** That staff will be trained that, if and when required (and when safe to do so), they will verbally instruct customers to behave at / leave the premises and locale in a quiet and orderly manner, not to loiter in the locale and to remind customers to be respectful to local residents.

**315** That after 21:00 hours the premises' external area will be closed to customers except for up to a maximum of 10 customers at any one time will be permitted to smoke only. Such customers will be instructed by staff, if and when required, to behave in a quiet and orderly manner.

**367** That ashtrays will be provided in the premises' external area.

**368** That all emergency exits, emergency escape routes and entry / exit doors at the premises shall be kept free from obstructions at all times that the premises are in use.

**Annex 3 - Conditions attached after a hearing by the licensing authority**

**Annex 4 - Plans**

Licence No.	878625
Plan No.	55 Nigel Road
Plan Date	N/A